

**Lake Shore Homeowners Association
Architectural Review Board
Homeowner's Variance Application**

A variance to any ARB guideline, restriction or procedure can only be obtained by ARB approval of a written petition to the ARB. The petition shall state the nature of the variance, which guideline, restriction, or procedure the petitioner wishes waived, and a short statement as to why the variance should be granted. You can request that Lanier, or an ARB member help you with your petition. Petitioning for a variance does not guarantee that you will receive the variance requested.

You may be asked to appear before the ARB or the Lake Shore HOA Board to argue your case. Lanier will inform you as to the progress of your request.

Instructions:

1. Prepare a statement as to the proposed variance.
2. Provide any documentation that you feel necessary (i.e. statements from neighbors)
3. Include the original ARB request that was disapproved, if relevant, also copies of any other documentation and correspondence.
4. Complete the following form, and return to Lanier, along with any City Permits, Fence approval permits, letters, documents, etc. indicated as needed below.

You can return this form to Lanier Management in the following ways:

By hand delivery:
8501 White Bluff Road
Savannah, GA 31416
By Fax: 912-352-1925

By mail:
P.O. Box 16134
Savannah, GA 31416

By email (as an attachment):
lakeshore@lanierassociationmanagement.com

Name: _____ **Date:** _____

Address: _____ **Lot Number:** _____

Phone Number: _____

Homeowners Signature: _____

Request is for:

Temporary Variance? **Yes:** **Dates: From:** _____ **To:** _____

Permanent Variance? **Yes:**

Nature of Variance Requested: (Attach a separate sheet of paper to continue your explanation if necessary. Include your name and address.)

ARB ACTION: **Date Received:** _____ **Received by:** _____

Approved: _____ **Disapproved:** _____ **Date:** _____

ARB Signatures: 1. _____ **Name:** _____

2. _____ **Name:** _____

3. _____ **Name:** _____

4. _____ **Name:** _____

Comments: